

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)**

**Republic of Serbia  
Ministry of Education, Science and Technological Development (MoESTD)  
INCLUSIVE EARLY CHILDHOOD EDUCATION AND CARE PROJECT  
Loan No. IBRD86930**

The Republic of Serbia has received financing from the World Bank (Bank) toward the cost of the Inclusive Early Childhood Education and Care (ECEC) Project and intends to apply part of the proceeds of this loan funds to payments under the contract:

**COMPONENT 1 ECONOMIST  
(part term consultancy)  
reference number: SER-ECEC-8693YF-IC-CS-18-25**

Jointly with other members of the Component 1 team, the Component 1 Economist will support implementation of the Project Component 1.

**Specific tasks and responsibilities** of the Component 1 Economist are:

- Participate in preparation of bidding documentation related to economic matters within the Component 1;
- Supervise preparation of financial plans;
- Prepare procedures for Component 1 project implementation in the field of financial obligations, payment of contracted obligations, implementation of tax and other regulations;
- Prepare methodology for treatment of financial collateral (bank guarantees, insurance policy, etc.) during the bidding procedure and implementation of contracts;
- Control and monitoring of financial collateral validity (bank guarantees, insurance policy, etc.);
- Financial control of advance payment requests, interim and final certificates;
- Perform financial monitoring for the purpose of more efficient Project implementation;
- Ensure implementation of financial regulations, budgetary system regulations, tax regulations, bank regulations and other regulations of relevance for public sector;
- Participate in preparation of contracts with local self-governments and contractors;
- Correspond with the National Bank of Serbia, Ministry of Finance, Treasury Administration, MoESTD, Tax Administration, etc.;
- Monitor dedicated spending of funds from the Project budget;
- Monitor and supervise contract implementation and on-site works from his/her field of expertise;
- Assisting the Project Coordinator for Component One in producing the overall project implementation reports to the MoESTD and the World Bank;

- Other tasks related to the Project at the request of the Project Coordinator for Component One, PMU Director and/or the MoESTD official responsible for the Project.

For the Component 1 Economist following is **required**:

- University degree in Economy;
- At least 7 (seven) years of relevant professional experience with the background in civil works;
- Excellent knowledge of the Republic of Serbia economic system;
- Excellent knowledge of the Republic of Serbia legislation pertaining to the civil works;
- Previous experience in the World Bank financed projects is preferable;
- Thorough computer literacy (Windows, MS Office, MS Project, Internet);
- Excellent writing, communication, and data manipulation skills;
- Fluency in Serbian and good command of English, including oral and written reporting abilities.

The Consultant shall provide part-time services for an initial period of one year, with a probationary period of six (6) months. Subject to satisfactory performance and workload, the contract may be annually extended for the life of the project, i.e. until December 30, 2022. Estimated time input of the consultant is 180 working days per year (1 working day is maximum 8 working hours). Expected start of services is September 2018.

The Central Fiduciary Unit (CFU) of the Ministry of Finance now invites eligible individual consultants to indicate their interest in providing the above services. Interested consultants must provide **Cover Letter** and **CV** representing description of similar assignments, experience in similar conditions and availability of appropriate skills.

The following selection criteria with corresponding points will be used for the evaluation procedure:

Qualifications	20 pts
Working experience relevant to the assignment	50 pts
Knowledge of Serbian and English language and computer skills	30 pts

The attention of interested consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers January 2011, revised 2014 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

The consultant will be selected in accordance with the Individual Consultants method set out in the Consultant Guidelines.

Interested consultants may obtain further information from the CFU at the address below from 08:00 to 15:00 hours.

Expressions of interest **in English language** must be delivered to the e-mail address below by **September 06, 2018, 12:00 Noon**, local time.

When submitting Expressions of interest **please indicate assignment and reference number for which you are applying.**

**Central Fiduciary Unit  
Ministry of Finance  
11000 Belgrade, Serbia  
Sremska 3-5  
Tel./Fax: +381 11 2021531  
To: [ljljana.krejovic@mfin.gov.rs](mailto:ljljana.krejovic@mfin.gov.rs)  
Cc: [ljljana.dzuver@mfin.gov.rs](mailto:ljljana.dzuver@mfin.gov.rs)  
Cc: [ecec@mpn.gov.rs](mailto:ecec@mpn.gov.rs)**