

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)**

**Republic of Serbia
Ministry of Education, Science and Technological Development (MoESTD)
INCLUSIVE EARLY CHILDHOOD EDUCATION AND CARE PROJECT
Loan No. IBRD86930**

The Republic of Serbia has received financing from the World Bank (Bank) toward the cost of the Inclusive Early Childhood Education and Care (ECEC) Project and intends to apply part of the proceeds of this loan funds to payments under the contract:

**ENGINEER RESPONSIBLE FOR BIDDING PROCEDURES, MONITORING
OF CONTRACTS AND CONSTRUCTION WORK
(full term consultancy)
reference number: SER-ECEC-8693YF-IC-CS-18-19**

The Engineer Responsible for Bidding Procedures, Monitoring of Contracts and Construction Work will provide support to the Project Coordinator for Component One in planning bidding procedures for (re)construction works and all technical issues arising from contracts.

Specific tasks and responsibilities of the Engineer Responsible for Bidding Procedures, Monitoring of Contracts and Construction Work are:

- Participate in preparing bidding documentation for the bidding process within the Project Component 1;
- Upon request of and together with the Project Coordinator for Component One participate in the pre-bid meetings / pre-proposal conferences and in preparation of clarifications in response to the queries of the participants of competitive selection in terms of the requirements of the goods, works and services;
- Examine bidding documentation for civil engineering work and submit advice;
- Preparing the Terms of Reference and/or technical specifications for procurement of goods, works and services, per request of the Project Coordinator for Component One;
- Together with the Project Coordinator for Component One take part in contract negotiation for the procurement of goods, works and services under the Project;
- Provides advice and expertise on the contractors and investors compensation claims and on issues related to contract interpreting;
- Examine all technical issues related to and arising during implementation of civil engineering work and provide advice;
- Monitor and supervise contract implementation and on-site works from his/her field of expertise;

- Upon request of the Project Coordinator for Component One, visit and review construction sites and provide technical input;
- Other tasks related to the Project at the request of the Project Coordinator for Component One, PMU Director and/or the MoESTD official responsible for the Project.

For the Engineer Responsible for Bidding Procedures, Monitoring of Contracts and Construction Work following is **required**:

- University degree in the field of civil engineering, Master preferable;
- Possession of professional license;
- At least 20 years of professional experience in civil engineering;
- Experience in preparation of bidding and contract documentation according to international development banks regulations in projects with investment budget over 30 mil. EUR;
- Experience in solving compensation claims of the contractors in projects with investment budget over 30 mil. EUR funded by international development banks;
- Previous experience in the World Bank financed civil work projects is preferable;
- Thorough computer literacy (Windows, MS Office, MS Project, Internet);
- Excellent writing, communication, and data manipulation skills;
- Fluency in Serbian and good command of English, including oral and written reporting abilities.

The Consultant shall provide full time services for the life of the project, i.e. until December 30, 2022, with a probationary period of six (6) months. Expected start of services is September 2018.

The Central Fiduciary Unit (CFU) of the Ministry of Finance now invites eligible individual consultants to indicate their interest in providing the above services. Interested consultants must provide **Cover Letter** and **CV** representing description of similar assignments, experience in similar conditions and availability of appropriate skills.

The following selection criteria with corresponding points will be used for the evaluation procedure:

Qualifications	20 pts
Working experience relevant to the assignment	50 pts
Knowledge of Serbian and English language and computer skills	30 pts

The attention of interested consultants is drawn to paragraph 1.9 of the World Bank’s Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers January 2011, revised 2014 (“Consultant Guidelines”), setting forth the World Bank’s policy on conflict of interest.

The consultant will be selected in accordance with the Individual Consultants method set out in the Consultant Guidelines.

Interested consultants may obtain further information from the CFU at the address below from 08:00 to 15:00 hours.

Expressions of interest **in English language** must be delivered to the e-mail address below by **September 06, 2018, 12:00 Noon**, local time.

When submitting Expressions of interest **please indicate assignment and reference number for which you are applying.**

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