

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)**

**Republic of Serbia
Ministry of Education, Science and Technological Development (MoESTD)
INCLUSIVE EARLY CHILDHOOD EDUCATION AND CARE PROJECT
Loan No. IBRD86930**

The Republic of Serbia has received financing from the World Bank (Bank) toward the cost of the Inclusive Early Childhood Education and Care (ECEC) Project and intends to apply part of the proceeds of this loan funds to payments under the contract:

**LEGAL EXPERT FOR COMPONENT 1
(part term consultancy)
reference number: SER-ECEC-8693YF-IC-CS-18-24**

Jointly with other members of the Component 1 team, the Legal Expert for Component 1 will support implementation of the Project Component 1.

Specific tasks and responsibilities of the Legal Expert for Component 1 are:

- Participate in preparation of bidding documentation related to legal matters within the Component 1;
- Prepare procedures for assurance of legal aspects of contract implementation within the Component 1;
- Check project proposals in terms of property relations and relevant legal permits;
- Together with the Project Coordinator for Component One and other Project 1 Team members take part in contract negotiation for the procurement of goods, works and services under the Project;
- Participate in preparation of contracts with local self-governments and contractors;
- Monitor and supervise contract implementation and on-site works from his/her field of expertise;
- Assisting the Project Coordinator for Component One in producing the overall project implementation reports to the MoESTD and the World Bank;
- Other tasks related to the Project at the request of the Project Coordinator for Component One, PMU Director and/or the MoESTD official responsible for the Project.

For the Legal Expert for Component 1 following is **required**:

- University degree in Law;
- At least 7 (seven) years of relevant professional experience with the background in civil works;
- Excellent knowledge of the Republic of Serbia legislation pertaining to the civil works;

- Experience in the process of obtaining necessary legal permits for civil works;
- Previous experience in the World Bank financed civil work projects is preferable;
- Thorough computer literacy (Windows, MS Office, MS Project, Internet);
- Excellent writing, communication, and data manipulation skills;
- Fluency in Serbian and good command of English, including oral and written reporting abilities.

The Consultant shall provide part-time services for an initial period of one year, with a probationary period of six (6) months. Subject to satisfactory performance and workload, the contract may be annually extended for the life of the project, i.e. until December 30, 2022. Estimated time input of the consultant is 180 working days per year (1 working day is maximum 8 working hours). Expected start of services is September 2018.

The Central Fiduciary Unit (CFU) of the Ministry of Finance now invites eligible individual consultants to indicate their interest in providing the above services. Interested consultants must provide **Cover Letter** and **CV** representing description of similar assignments, experience in similar conditions and availability of appropriate skills.

The following selection criteria with corresponding points will be used for the evaluation procedure:

Qualifications	20 pts
Working experience relevant to the assignment	50 pts
Knowledge of Serbian and English language and computer skills	30 pts

The attention of interested consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers January 2011, revised 2014 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

The consultant will be selected in accordance with the Individual Consultants method set out in the Consultant Guidelines.

Interested consultants may obtain further information from the CFU at the address below from 08:00 to 15:00 hours.

Expressions of interest **in English language** must be delivered to the e-mail address below by **September 06, 2018, 12:00 Noon**, local time.

When submitting Expressions of interest **please indicate assignment and reference number for which you are applying.**

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