

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)**

**Republic of Serbia
Ministry of Education, Science and Technological Development (MoESTD)
INCLUSIVE EARLY CHILDHOOD EDUCATION AND CARE PROJECT
Loan No. IBRD86930**

The Republic of Serbia has received financing from the World Bank (Bank) toward the cost of the Inclusive Early Childhood Education and Care (ECEC) Project and intends to apply part of the proceeds of this loan funds to payments under the contract:

**MONITORING AND EVALUATION SPECIALIST (Part-time position)
Reference number: SER-ECEC-8693YF-IC-CS-21-76**

Tasks and responsibilities for this assignment are:

- Performing regular monitoring of the progress in achieving Project Development Objective (PDO) and updating the project results framework;
- Informing the project management in case of delays in achievement of the PDO targets;
- Performing monitoring of specific intermediate indicators and their targets, set in the Project documents, and suggest measures for improvements in case of significant delays in achievements of their targets, in coordination with and instruction from the Project coordinators for components (Coordinator for Component 1, Coordinator for Component 2, Coordinator for Component 3, and Grant Coordinator);
- Participating in preparation and updating of Project related documents;
- Participating in preparation of periodical and annual progress reports of the Project;
- Maintaining regular communication with the PMU Director, all Project coordinators for components, relevant MoESTD's sectors, and CFU;
- Other tasks related to the Project monitoring and evaluation at the request of the PMU Director.

The Consultant shall have the following Qualifications and Experience:

- University degree, preferably in management or economics;
- Minimum 5 years of experience of working on projects requiring rigors monitoring and evaluation;
- Excellent analytical and writing skills (in Serbian and English);
- Written and spoken fluency in English is required;
- Previous experience in projects financed by international institutions (World Bank, EU, EIB, CEB, etc.) is desirable;
- Computer literacy (MS Word, MS Excel, MS Project, MS Power Point, e-mail, internet) is required.

The Consultant shall provide part-time services for the life of the project, i.e. until December 30, 2022, with a probationary period of 6 (six) months. The expected number of working days is up to 10 (ten) working days (one working day equals 8 (eight) working hours at the most) per month. The expected start of services is November 2021.

The Central Fiduciary Unit (CFU) of the Ministry of Finance now invites eligible individual consultants to indicate their interest in providing the above services. Interested consultants must provide **Cover Letter** and **CV** representing description of similar assignments, experience in similar conditions and availability of appropriate skills (scanned diplomas to be sent with CV).

The following selection criteria with corresponding points will be used for the evaluation procedure:

- Specific Experience relevant to the Assignment (60) Points)
- Qualifications and Competence relevant to the Assignment (40) Points)

The attention of interested consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers January 2011, revised 2014 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

The consultant will be selected in accordance with the Individual Consultants method set out in the Consultant Guidelines.

Interested consultants may obtain further information from the CFU at the address below from 08:00 to 15:00 hours.

Expressions of interest **in English language** must be delivered to the e-mail address below by **November 24, 2021, 12:00 noon**, local time.

When submitting Expressions of interest **please indicate assignment and reference number for which you are applying.**

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