**Invitation for Bids**

**Republic of Serbia**

**Early Childhood Education and Care Project**

**Loan No.: 8693-YF**

**Contract Title: Procurement of Furniture for 162 Preschool Institutions**

**Reference No**.: **SER-ECEC-8693YF-NCB-24-113**

1. The Republic of Serbia has received financing from the World Bank toward the cost of the Early Childhood Education and Care Project, and intends to apply part of the proceeds toward payments under the contract for Procurement of Furniture for 162 Preschool Institutions.

2. The Central Fiduciary Unit of the Ministry of Finance, on behalf of the Ministry of Education, now invites sealed bids from eligible bidders for Procurement of Furniture for 162 Preschool Institutions:

- **Kids PVC bed with matress** – 3.899 pieces

**- Open mobile chest of drawers** - 859 pieces

**- Semi-circular mobile chest of drawers**- 724 pieces

**- Semi-circular mobile chest of drawers-** 861 pieces

**- Shelf for storing didactic material-** 810 pieces

**- Sensory six-seater table-** 693 pieces

**- Senso-perceptive board-** 638 pieces

- **Kids table with trays - eight-seater**- 773 pieces

**- Corner mirror-**  879 pieces

**Qualification Criteria:**

(a) **Financial Capability:**

The externally audited profit and loss statements for the period 2020-2022 will be submitted. Where necessary, the Purchaser will make inquiries with the Bidder’s bankers. For a joint venture, this requirement must be met by each member.

(b) **Specific Experience:**

At least two contracts for the production, delivery and assembly of furniture, each worth at least RSD 50,000,000.00 less VAT, in the last three years (2021, 2022, 2023). To prove this, the Bidder must submit original statement of completion, signed by the client, with requested information. In the case of JV, the value of contracts completed by its members shall not be aggregated to determine whether the requirement of the minimum value of a single contract has been met. Instead, each contract performed by each member shall satisfy the minimum value of a single contract as required for single entity. In determining whether the JV meets the requirement of total number of contracts, only the number of contracts completed by all members each of value equal or more than the minimum value required shall be aggregated.

(c) **Certificates:**

The Bidder shall possess the following certificates:

(c1) The Bidder must be a producer of coated plywood furniture tested for the allowed formaldehyde release and must possess TEST CERTIFICATE EN ISO 12460-3:2020 - Determination of formaldehyde release, Part 3: Gas analysis method – with the mgHCHO/(m2h) parameter under 0.4.

EN ISO 12460-3:2020 standard Test Certificate/Report. If the document is in foreign language, a translation into Serbian certified by a sworn court translator for the source language shall be submitted.

(c2) Valid FSC Chain of Custody certificate – products originating from well-managed forests, controlled sources, or reclaimed materials.

Copy of the FSC COC Certificate. If the document is in foreign language, a translation into Serbian certified by a sworn court translator for the source language shall be submitted.

(c3) Quality Testing Report/Certificate for the mattress cover, proving the cover meets the required technical characteristics, and the Health Safety Report/Certificate on testing fpr aromatic amines, clearly showing no detected amounts of harmful or toxic matter.

To prove (c1)- (c3), the Bidder must submit copies of valid certificates in their Bid. For a joint venture, this requirement may be met by all members combined.

 (d)   **HR capacity:**

The Bidder shall be the employer of the following either regular salaried or hired staff:

(d1) Furniture assembler – 4 executives

(d2) Production workers – 15 executives

To prove (d1)- (d2), the Bidder must submit copies of employment contracts or secondary employment agreements or fixed-term, project- or task-based contracts, stating clearly that the said persons are employed with or hired by the Bidder. For a joint venture, this requirement may be met by all members combined.

 (e) **Technical capacity**:

The Bidder is required to posses the following machinery:

1. 4-panel sliding table saw – 1 piece;
2. Vertical panel saw – 1 piece;
3. Polyurethane edge banding machine – 1 piece;
4. CNC chipboard cutting machine – 2 pieces
5. Skipper – automatic chipboard drilling machine – 1 piece;
6. Automatic round edge bander – 1 piece;
7. LVL Gluing press – 1 piece;
8. LVL machining centre – 1 piece;
9. Wood grinding machine –1 piece;
10. Veneer Guillotine – 1 piece;
11. Automatic woodworking brushing machine – 1 piece;
12. Automatic two roller glue spreader – 1 piece;
13. Electrostatic paint spraying robot
14. Four-sided container consisting of two double-sided containers with a pivot

Documents to prove the required capacity:

A photocopy of inventory list for the year 2023, in which list the Bidder shall highlight equipment for which such evidence is presented. In the event that the Bidder is not the owner of such equipment, the Bidder shall be obligated to provide evidence of legal grounds for the utilisation of such equipment (lease, hire, let or engagement contract). For a joint venture, this requirement may be met by all members combined.

(f) **Transport vehicles**:

(f1) 3 cargo vehicles up to 3.5 t

(f2) 1 cargo vehicle over 7.5 t

To prove (f1)- (f2), the Bidder must submit a photocopy of the valid vehicle registration certificate in the name of the Bidder. In the event that the Bidder is not the owner of the vehicle, in addition to such a photocopy of the valid vehicle registration certificate, it shall also be necessary to provide evidence of legal grounds for the utilisation of such a vehicle (lease, hire, let or engagement contract), in case that the vehicle is utilised on the basis of a business and technical cooperation agreement. For a joint venture, this requirement may be met by all members combined.

**At the time of Contract Award, the Bidder (including each subcontractor proposed by the Bidder) shall not be subject to disqualification by the Bank for non-compliance with SEA/ SH obligations.**

3. Bidding will be conducted through the National Competitive Bidding procedures as specified in the World Bank’s [*Guidelines: Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*](http://www.worldbank.org/html/opr/procure/guidelin.html)  *dated*

*January 2011 (revised July 2014)* (“Procurement Guidelines”), and is open to all eligible bidders as defined in the Procurement Guidelines. In addition, please refer to paragraphs 1.6 and 1.7 setting forth the World Bank’s policy on conflict of interest.

4. Interested eligible bidders may obtain further information from Central Fiduciary Unit (CFU), Ljiljana Krejovic, ljiljana.krejovic@mfin.gov.rs and Ljiljana Dzuver ljiljana.dzuver@mfin.gov.rs and inspect the bidding documents during office hours 09:00 to 15:00 hours at the address given below.

5. A complete set of bidding documents in English language may be purchased by interested eligible bidders upon the submission of a written application to the address below and upon payment of a nonrefundable fee of RSD 5,000.00. The method of payment will be to the Government Treasury Account no.:

840-745128843-36- Other budget revenues of the Republic, with reference to the model approval number 97 41601, payment code 253 with obligatory Purpose of payment: SER-ECEC-8693YF-NCB-G-24-113.

**The document will be sent by e-mail.**

6. Bids must be delivered by email to the electronic mail address below on or before **April 18, 2024, 12:00 Noon, local time***.* Bids must be password protected and have hash value. Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders’ designated representatives and anyone who chooses to attend on **April 18, 2024**, **12:15 p.m. local time via WEBEX meeting**.

7. All bids must be accompanied by a Bid Securing Declaration.

8. The address(es) referred to above are:

**Office for inquiry and issuance of bidding documents**:

Ministry of Finance

Attn: Ljiljana Krejović, CFU Procurement Specialist

Balkanska 53

ground floor, office 9

11000 Belgrade

Tel: +381 11 7652652

To: **ljiljana.krejovic@mfin.gov.rs**

Cc: **ljiljana.dzuver@mfin.gov.rs**

Cc: **ecec@mpn.gov.rs**

**Address for bid submission**:

To: stefan.dragicevic@mpn.gov.rs

Cc: ljiljana.krejovic@mfin.gov.rs

Cc: ljiljana.dzuver@mfin.gov.rs